

No: .../2025/TL-ĐHĐCĐ

Hanoi, June 2, 2025

NOTICE

*Re: Nomination of Candidate for the Supervisory Board Election for the Remaining
Term of 2024–2029*

Pursuant to:

- *The Law on Enterprises and its guiding documents;*
- *The Law on Securities and its guiding documents;*
- *The Charter of One Capital Hospitality Joint Stock Company;*
- *The organizational and operational requirements of the Company.*

The Board of Directors of the Company hereby informs all shareholders of the following specific provisions regarding the nomination of candidates for election to the Supervisory Board for the remaining term of 2024–2029 in accordance with the Company Charter:

1. Criteria for Supervisory Board Members

Supervisory Board members must meet the qualifications and conditions stipulated in Article 169 of the Law on Enterprises and the Company Charter, and must not fall into the following categories:

- Persons working in the Company's accounting or finance department;
- Members or employees of auditing firms approved to audit the Company's financial statements within the past three (03) consecutive years;
- Persons having familial relationships with the Company's management; representatives of corporate capital or State capital at the Company.

2. Nomination of Supervisory Board Members

According to the provisions of the Company Charter, shareholders or groups of shareholders holding at least 10% (ten percent) of the total voting shares at the record date for the General Meeting of Shareholders have the right to self-nominate or jointly nominate candidates for election to the Supervisory Board as follows:

- Shareholders or groups of shareholders holding from 10% to less than 50% of the total common voting shares may nominate 01 (one) candidate to the Supervisory Board;



- Shareholders or groups of shareholders holding 50% or more of the total common voting shares may nominate the full number of Supervisory Board members to be elected;

- Group meetings and nominations must comply with the provisions of the Company Charter.

In the event the number of nominated candidates for the Board of Directors, Independent Board Members, or Supervisory Board is fewer than required, the remaining candidates will be nominated by the incumbent Board of Directors.

3. Nomination Dossier for Supervisory Board Candidates

The nomination dossier for a Supervisory Board candidate must include:

- A nomination form for the Supervisory Board position (template available on the Company's website);

- A self-declared curriculum vitae by the candidate (template available on the Company's website);

- Certified copy of: Identity card/Citizen ID; Passport (for foreign nationals or overseas Vietnamese); and diplomas, certificates of education and professional qualifications;

- In case the shareholder authorizes another person to make the nomination, the following additional documents must be submitted:

+ A notarized or legally authenticated nomination authorization letter (for individual shareholders);

+ An authorization letter with signature of the authorized representative and company seal, together with documentation proving the authority of the representative (for institutional shareholders);

+ A confirmation of the number of shares owned by the nominating shareholder or group of shareholders as of .../.../..... (record date for the General Meeting), or equivalent documents issued by the securities company where the shares are held or by the Vietnam Securities Depository and Clearing Corporation.

For group nominations, compliance with group nomination rules under the Company Charter is required. Candidates and shareholders/shareholder groups are responsible for the accuracy of the information provided in the nomination dossier. If a validly nominated candidate fails to provide a complete nomination dossier, the nomination will be deemed invalid.

4. Selection of Candidates



Based on the nomination dossiers that meet the above criteria, the Board of Directors will compile a list of qualified candidates and publish the list to the General Meeting of Shareholders.

Submission Request:

Shareholders or groups of shareholders nominating candidates for election to the Supervisory Board must submit their complete nomination dossiers to the General Meeting Organizing Committee no later than **5:00 PM on June 15, 2024** to the following address:

One Capital Hospitality Joint Stock Company

Board of Directors' Office: 8th Floor, Leadvisors Tower, No. 643 Pham Van Dong Street, Co Nhue 1 Ward, Bac Tu Liem District, Hanoi, Vietnam

Phone: 02437830101

Email: bod@och.vn

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRWOMAN



NGUYEN THU HANG

